

OLDHAMSTOCKS COMMUNITY ASSOCIATION

Minutes of (virtual) meeting held on Wednesday 1st April 2020

1. Present and Apologies

Angus MacDonald, John McGregor, Jonathan Ellis, Joe Zawinski, Chris Bruce, Lynn Harris

Apologies - Janice Donaldson, Alex Ainslie, Ian Christison, Jacob Mells (did not join in)

2. Minutes of Previous Meeting

Minutes approved by all present. Lynn to forward to Gordon Simpson for publication on Oldhamstocks Village website and Facebook page.

3. OCA Petty Cash and Hardship Fund

Petty Cash

Lynn reported that the Petty Cash process previously agreed was up and running.

John had withdrawn £1000 from OCA current account. £200 had been given to Janice Hanvidge, for distribution in £20 amounts to 10 local Covid response volunteers. Janice has signed a receipt for £200 and has provided details of all volunteers who have received £20. This and all future receipts will be retained by the Treasurer to enable accurate accounts to be produced at the end of this OCA financial year.

Hardship Fund

Joe and Lynn had put forward a suggested policy for management and operation of a Hardship Fund for Oldhamstocks community residents.

Extensive discussion took place to ensure that the parameters and detail of the Hardship Fund were robust, fair, easy to understand and complied with OCA constitution and responsibilities, albeit that we accept that this is an extra-ordinary situation which requires thinking and measures outwith the parameters of our existing Constitution.

Joe and Lynn will update the Hardship Policy based on the comments and decisions agreed at this meeting. Revised Hardship Policy document will be distributed to all Committee members asap for final approval. It was agreed that we should publish this policy to the Oldhamstocks community as quickly as possible after Committee approval.

Angus, Joe & Lynn to liaise re: finalising accurate map which delineates the Oldhamstocks parish boundaries and which covers all the households listed on the list used for the recent Covid-19 leaflet distribution. This will form the definitive list of those who qualify for consideration of Hardship Fund monies.

Assessment of applications will be done by a minimum of 3 members of OCA Committee, to include John as Treasurer, Angus as Chair and others on the Committee who are long-standing residents with good knowledge of locals.

John will contact Bank of Scotland to get updated balances for both OCA accounts. This will be passed on to Committee members as soon as known.

4. OCA Website

Lynn and Jonathan to work on getting website fully operational over next few days, so that we can use this as a main communications strand from OCA to the community.

5. Date of Next Meeting

Next virtual meeting will take place on Wednesday 8th April at 7.30pm. Jonathan will email committee in advance, as previously done.